

## Position Opening

<b>Position:</b>	Production Assistant I	<b>Location:</b>	Clarkdale
<b>Opening Date:</b>	September 13, 2022	<b>Grade:</b>	4
<b>Closing Date:</b>	Until Filled	<b>Wage:</b>	\$18.54 to \$27.24

### Mission & Values

Our Mission – Creating opportunities and solutions with quality products and exceptional people

Our Values – Profitability the right way... Integrity, Accountability, Excellence

### Primary Job Function:

Work random rotating shifts, overtime, weekends, holidays, and call out. Check, observe and operate all equipment associated with the plant processing operation in major equipment systems, fuel systems and mobile equipment. Reports to Operations Shift Supervisor.

**Please see below a brief summary job description.**

### Essential Requirements:

- Able to wear all required safety equipment including but not limited to hardhats, safety glasses, safety harness, ear plugs, dust masks, and gloves
- Lift up to 100 pounds of weight properly, use jack hammer weighing 30 to 90 pounds
- Ascend and descend stairs and ladders, climb up and down, above, inside, and under equipment
- Ability to do bending, kneeling, twisting, in confined spaces and awkward positions for extended periods of time
- Ability to shovel, sweep, mop and use a wheelbarrow, pull and push gates, repeatedly lift bricks
- Ability to handle heights up to 460 feet
- Ability to work in inclement weather
- Safety sensitive position

### Knowledge, Skills and Abilities:

- Ability to work random rotating shifts, long periods of time up to 16 hours, overtime, weekends, holidays, evenings, and callout during unscheduled work hours as needed
- Ability to read, write and communicate clearly for record keeping and documentation
- Ability to operate mobile equipment such as; fork truck, dump truck, skid loader – ½ yard, 950 loader – 3yd, 980 loader – 6yd, water truck, raw bay reclaimer, and stackers
- Maintain valid driver's license

### Duties and Responsibilities:

- Understand and follow all safety policies and guidelines
- Operate all equipment and vehicles in a safe, responsible manner
- Check plant related equipment periodically by making complete circuit of major equipment systems; report any abnormalities to Operations Shift Supervisor
- Obtain raw mix, raw meal, clinker, gypsum, fuel, and cement samples as directed
- Make area inspections for production operations on a continuous basis throughout shift
- Ensure housekeeping is completed per shift, report any reoccurring spills to immediate supervisor
- Operate production and Central Control Room equipment as directed
- Clean and maintain material flows through the process
- Operate fuel systems in the kiln, calciner, and mill areas
- Perform equipment changes to switch to back up systems
- Set up and load kiln gun
- Operate bin filling systems such as mortar additives, coal, coke, clinker, gypsum, and other commodities included in the production process.
- Check condition of mobile equipment before operating including tire inflation, brakes, oil and air pressure, add water, fuel, and oil as needed
- Report any malfunctions immediately to immediate supervisor
- Complete equipment pre-check and post-check sheet for each piece of equipment prior to operating

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- Move stackers and reclaimers from one storage area to another
- Measure and change silos
- Ensure that correct FK line gates are selected to prevent silo contamination
- Perform all aspects of pyro-processing refractory replacement, including the safe operation of brick removal and cleanup
- Clean ducts, chutes, transfer points, belts, pulleys, feed pipes, fuel pipes, preheater vessels, clinker cooler with bars, air lances, and powershot equipment, or other cleaning duties as necessary
- Clean the pyro-processing system utilizing bars, air lances, and powershot equipment
- Perform other duties incidental to this classification as directed

Internal Applicants-please complete an Internal Transfer Opportunity Request Form located in MySRMG>Human Resources>HR Forms and send to [akremer@srmaterials.com](mailto:akremer@srmaterials.com).

External Applicants-please complete an application on our website [www.srmaterials.com](http://www.srmaterials.com), email to [akremer@srmaterials.com](mailto:akremer@srmaterials.com) or fax to 928-639-8066.

*Salt River Materials Group(SRMG) is the commercial trade name for the marketing activities of Phoenix Cement Company and Salt River Sand & Rock. Phoenix Cement Company and Salt River Sand & Rock are independent divisions of the Salt River Pima-Maricopa Indian Community.*

***Salt River Materials Group preferentially hires Native Americans.***